

## **STAFF RECOGNITION AWARD**

### **I. PURPOSE**

The purpose of this bylaw is to establish an annual award to be presented by the SBA on behalf of the student body to provide recognition to a Law School non-academic staff member for exceptional effort and contribution to the Law School Community.

### **II. NAME**

The award shall be called the Distinguished Service Award.

### **III. PROCEDURE**

A. In General. The Award shall be given annually to one non-academic staff member.

B. Eligibility. All full-time Law School employees who have completed one year of service, and who are not eligible for the Becker Award shall be eligible for the Distinguished Service Award.

B. Award Committee. The SBA President shall select two student members from the Becker Award committee who shall serve as on the selection committee for the Award (the "committee"). The SBA President may choose to serve as one of the student members. The SBA President shall solicit from the Dean the names of two representatives of his office who shall also serve on the committee. These four members shall constitute the committee.

D. Selection. The committee shall solicit nominations of eligible recipients from the law school community, including students, faculty, and administrators. Nominations may be supported by a short statement of reasons why the individual is deserving. The committee shall select one winner from the group of nominees, and may consider such factors as length of service, quality of performance, and overall contribution to the law school. In the event that a majority of the committee is unable to agree who shall win the award, the Dean shall cast the deciding vote or designate another representative to do so on his behalf.

E. Past winners ineligible. Any staff member who has won the Award in either of the previous 2 years shall be ineligible to win. For example, in 2007, the Award shall not be presented to the 2006 winner or the 2005 winner.

### **IV. RECOGNITION**

A. Plaques A plaque or similar recognition award shall be presented to the winner. The winner may also be memorialized on a plaque in the Student Commons or other public area in the School of Law.

B. Reception The Committee will honor the winner at an event open to the entire School of Law.

C. Other Forms of Recognition The Committee may recognize winners in other appropriate ways.