### Policy

- After the first semester of the program (the Core semester) all MBA students are allowed to enroll in a maximum of 18.5 credit hours (19 in fall of year two) per semester without additional tuition charges being applied.
- If a student exceeds 18.5 credit hours (19 in fall of year two) in any given semester they will be charged the per credit rate for all hours beyond the 18.5 allowed – first applying the rate for any credit hours external to Olin and then at Olin’s internal rate.
- A maximum of 9 credit hours of pre-approved Washington University graduate level coursework (see following page/reverse for list of approved courses) taken outside of Olin can be applied towards elective requirements for the MBA degree (note – separate rules apply for Joint/Dual degree students).
- Full-time MBA students are allowed to enroll in Washington University courses outside the Business School that do not satisfy degree requirements at no additional charge as long as the stay within the 18.5 credit per semester limits, subject to the following additional limitations:
  - no such course may be taken during the first semester of the program,
  - courses must be selected from the day division of our partner schools
  - students must stay within the overall 18.5 credit hour limit per semester noted above
  - students must be in good academic standing
- The host school has final approval on all registrations in their courses. For example, some courses may not qualify for external students, some may have specific prerequisites, and others may simply not have space available. You must follow the approval process established by the host school.
- Courses taken under this agreement will not necessarily qualify as meeting requirements towards a second degree.
- Courses taken above and beyond any of these limits will result in additional tuition charges based upon the course, the program and the school as described above.
- NOTE: courses offered through University College (with the exception of those listed on the following page) or in evening divisions of partner schools are not eligible.

If approval is granted the student is responsible for registering on-line (where applicable) for the course and for obtaining any special approval need by the other school. Note that each department (including Business) reserves the right to remove students from other schools from their courses if necessary for any reason.

### Student and Course Information

Date: __________ Name: __________________________________________ ID#: __________________

Course Title: _____________________________________________________________________________

Course Dept. #: _________ Course #: _________ Section #: _______ Semester: _______ Credit hours: ______

Dean/Registrar Approval (non-business program):

Name: __________________________ Signature: __________________________ Date: __________

### For MBA Programs Office Completion

- [ ] Request approved  
- [ ] Request denied  (if denied, reason:________________________________________)

Dir. of MBA Student Affairs or Associate Dean signature: __________________________ Date: __________

- [ ] These credits will count toward the MBA degree requirements (they are approved for MBA credit).
- [ ] These credits will not count toward the MBA degree requirements.
- [ ] Additional tuition charges apply (at the host school’s rate).
- [ ] No additional tuition to be applied.
Courses Outside of Olin Approved for MBA Credit

**School of Arts and Sciences**
- Economics Courses numbered 400 and above
- Foreign Language courses numbered 400 and above
- L32 578 - International Political Economy
- L24 475 – Statistical Computation (cross-listed as U20 475)

**School of Design and Visual Arts**
- ARCH 5621 – Sustainability in the Built Environment; Infrastructure, Landscapes and Buildings

**School of Engineering**
- E80 535 – Analytical Methods for Engineering Policy Decisions
- T81 5505 – Applying Project Management
- ChE 551 – Data Analysis and Experimental Design
- T81 5503 – Developing Leadership for Technology
- E33 500A – Energy and Environment
- T55 561 – Engineering Law
- T55 523 – Engineering Project Management
- CS 514N – Fundamentals of Computer Science
- T81 507D – Information Management & Enterprise Transformation
- T55 5502 – Intellectual Property and Technology
- E80 574 – International Technology Management
- E64 533 – Legal Aspects of Waste Management
- E61 467A & 468A – Management Information Systems I & II
- E81 505A – Managerial Computing
- T81 504D or E81 504B – Management of Information Technology
- T81 572B – Modern Database Concepts and Application
- T82 533A – Network Design I
- T82 552 – Networking Small Systems
- T81 504C – Practical Management of Information Technology
- T55 522A – Principles of Strategic Planning
- E65 551 – Probability and Stochastic Processes I
- T55 535 – Productivity and Quality Control
- E6104N – Programming Concepts and Practice
- T81 5504 – Project Management Fundamentals
- T81 509B – Project Management – Leadership and Teamwork
- T81 507D – Seminar in Information Management and Enterprise Transformation
- CSE 528 – Software Project Management
- E80 502 – Strategic Management of Technology
- E35 408/S40-5660 – A System Dynamics Approach to Developing Sustainable Social Policies and Programs
- S65-5050 – Special Topics: Group Model Building
- T81 502C – Systems and Application Architectures
- T55 563 – Technical Communications for Engineering Management
- CSE 507A – Technology Entrepreneurship
- E80 584 – Technological Entrepreneurship
- T81 503C or D – Technology Change Management
- T82 532A – Telecommunications Regulation and Public Policy

**School of Social Work**
- S20 5011 – Economics of Social Welfare
- S15 512 – Social, Economic and Political Environment
- S15 5040 - Social Welfare Policies and Services
- S50 5066 – Marketing, Resource Development and Community Relations
- S40 5842 – Social Policy Analysis & Evaluation
- S50 5020 – Working with Boards and Volunteers

**School of Law**
- W74 611D – Antitrust
- W74 645A – Bankruptcy
- W74 540B – Business Acquisitions
- Commercial Paper
- W74 583F – Business Planning and Drafting
- W74 589A – Consumer Transactions
- W74 642 – Corporate and White Collar Crime
  - Corporate Law
- W74 648E – Corporate Taxation Law
- W77 720B – Corporate Reorganizations
- W74 538N – Corporations
- W74 690C – Employment Discrimination
- W74 613B – Employment Law
- W74 613B – Environmental Law
- W77 716C – Family Wealth Management
- W74 549B – Federal Income Taxation
- W77 707D – Health Care Law
- W74 554B – Health Law and Regulation
- W75 530D – Intellectual Property Licensing
- W74 711F – Intellectual Property in Business Organizations
- W74 704B – Interdisciplinary Environmental Clinic
- W74 553A – International Law
- W74 560A – International Organizations
- W74 641D – Introduction to Alternative Dispute Resolution
- W74 557D – Labor Law
- W74 615 – Land Use Law
- W75 537A – Management and Evaluation of Intellectual Property Assets
- W74 641N – Mediation & ADR Theory & Practice
- W74 578D – Negotiation
- W74 572A – Non-profit Organizations Planning & Drafting
- W74 565M – Real Estate Transactions
- W74 569D – Securities Regulation
- W74 510D – Sports Law Planning & Drafting

**University College**
- U85 546 – Assessing Economic Globalization: Opportunities and Risks
- U 87 515 – Building and Effective Mentoring Program
- U87 565 – Building High Performance, Team Based Organizations
- U 85 516 – China’s Capitalist Road
- U87 539 – Coaching Strategies and Techniques for Managers
- U87 570 – Employee Benefits
- U 85 5461 – Managing Global Resources and Environmental Sustainability
- U87 5461 – Managing Human Capital – The Impact of Globalization
- U76 410 – Managing and Motivating Nonprofit Boards, Volunteers and Staff
- U87 554 – Mergers and Acquisitions: Challenges for Human Resources Management
- U87 530 – Organizational Development
- U76 415 – Resource Development for Nonprofit Organizations
- U87 509 – Using Assessment and Measurement to Transform Your Organization
- U87 564 – Workplace Harassment: Sources, Issues and Remedies