Congressional and Administrative Law Clinic

Fall 2011 & Spring 2012 Fact Sheet

Timeline:

November 16, 2010: Informational Session for Fall 2011 and Spring 2012 Programs
January 24, 2011 (noon): Applications due for Fall 2011 and Spring 2012
Week of January 31, 2011: Interviews for Fall 2011 Program
February 21, 2011: Students notified for Fall 2011 Program
Late February, 2011: Interviews for Spring 2012 Program
Early March, 2011: Students notified for Spring 2012 Program

*** Note there may be a few early admissions for Fall 2011 (after January 24) for students with backgrounds and interests that coincide with positions that post and fill early (A few agencies hire very early for Fall, and we want to make sure our students do not miss out)

Required Application Materials:

1. Application Form
2. Statement of Interest:
   a. Clearly identify the semester you are applying for (Fall 2010 or Spring 2011). You may apply for both semesters but must preference one over the other.
   b. Include how experience with the Congressional and Administrative Law Clinic will further your academic and career objectives.
3. Resume
4. Transcript
   a. You may submit a student copy, this does not need to be obtained from the Registrar’s Office.
5. Writing Sample
6. One law school recommendation letter – faculty can forward directly to Katie Herr in the clinic office.

Complete applications are due by Monday, January 24, 2011 at noon to the Law Clinic Office, first floor, Anheuser-Busch Hall.

Course Requirements:

1. Externship placement – students will work for the semester full-time (except for required class meetings and meetings with the clinic director).
2. Students will complete all writing assignments, tutorials, and log requirements for the clinic course.
3. Enroll in the Washington University semester in DC course on law and policy.
4. Attend all sessions of the Washington University Speaker Series.
5. Attend congressional and judicial proceedings as outlined in clinic manual.
Credits and Grades:
A student who does satisfactory work will earn:
- 14 credits
- 8 hours pass/fail; 6 hours graded

Housing:
Students will arrange housing for themselves. A limited number of beds have been arranged for Washington University students at the University of California dormitory in the DuPont Circle area. Interested law students should contact Dean Tomea Mersmann for information.

Waitlist:
The Law Clinic Office will maintain a waitlist for both semesters of the DC program. It is the student’s responsibility to actively ask to be placed on the waitlist. In addition, each student should make sure they would be able to participate in the DC program if selected off the waitlist and complete all graduation requirements on time (i.e. completion of ethics requirement).

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