To: All Law Students  
From: Elizabeth Walsh, Assistant Dean for Student Services  
Re: Services for Students with Disabilities/Requesting Accommodations

Washington University School of Law is committed to ensuring that all students are given an equal opportunity to participate fully in the law school and University community. To that end, the law school provides reasonable accommodations to members of the student body who have permanent and temporary disabilities including, but not limited to, those related to learning, health and physical impairment.

REQUESTING ACCOMMODATIONS

1. Before receiving accommodations for the first time, students must submit documentation of their disability to the Washington University Disability Resources (DR) in Cornerstone. Incoming students should submit documentation at least a month prior to their enrollment to ensure that they receive accommodations in a timely manner. To make timely accommodations for students with physical disabilities, documentation should be submitted at least two months prior to the beginning of the semester of enrollment. Criteria for documentation for each major disability can be found at http://www.cornerstone.wustl.edu/DisabilityResources/DocumentationGuidelines.aspx.

2. Documentation may be submitted in any of the following ways:
   - Via the secure form at https://cornerstone.wustl.edu/DisabilityResources/DRIntakeForm.aspx,
   - Fax: (314) 935-7559,
   - Mail: Campus Box 1135; One Brookings Drive; St. Louis, MO 63130 or
   - Hand delivery to Cornerstone.

3. Once your documentation is received, the DR staff will assess it for completeness and eligibility. They will follow up with you via email or phone to inform you of the results of your documentation review. In general, this process takes about two weeks from the time a student’s documentation is complete. If your documentation is incomplete, DR staff will explain why and which specific points of the criteria need to be addressed with additional documentation. Accommodations and services cannot be provided before your documentation has been approved.

4. Students receiving accommodations for the first time at the law school should contact Elizabeth Walsh, Assistant Dean for Student Services, at ewalsh@wustl.edu or (314) 935-5861, to arrange a meeting to discuss the law school’s policies and procedures regarding accommodations.

5. Following completion of your registration form, a VISA will be prepared by DR. This letter confirms your registration and accommodations, but does not reveal the nature of your disability. After you receive the letter from DR, you must email or
hand deliver it to Elizabeth Walsh. If you do not deliver the letter to Elizabeth Walsh, the law school will not know you have been approved to receive accommodations and will have no basis for providing those accommodations. (Waiting to deliver the letter until just before your first exam may jeopardize your ability to receive accommodations.)

6. Students must complete a DR registration form each semester found at http://www.cornerstone.wustl.edu/Portals/0/PDFs/DRRegistrationLaw.pdf.

TEMPORARY DISABILITIES/HEALTH CONDITIONS
Students seeking accommodations because of a temporary disability or health condition should notify Elizabeth Walsh as soon as they become aware of the condition. Students may be required to provide documentation verifying the nature and expected duration of the condition and describing any recommended accommodations.

THE BAR EXAM
Students who intend to petition for nonstandard testing accommodations on the bar exam should go to website of the state(s) in which they plan to take the exam to familiarize themselves with the application requirements and deadlines.

*MPRE (Mulitstate Professional Responsibility Exam)*
The National Conference of Bar Examiners (NCBEX) provides reasonable accommodations for MPRE examinees who have a qualified disability as defined in the Americans with Disabilities Act and who provide appropriate documentation in a timely manner. See http://www.ncbex.org/multistate-tests/mpre/ada-accommodations/testing/ for NCBEX’s policies and procedures.