



Washington University in St. Louis

SCHOOL OF LAW

Mail this form to: Washington University Law Library
 Attn: Circulation Manager
 Campus Box 1171, One Brookings Drive
 St. Louis, Missouri 63130-4899

**WASHINGTON UNIVERSITY LAW LIBRARY ASSOCIATION
 EVENING AND WEEKEND ACCESS CARD APPLICATION**

The School of Law has implemented a security system that requires library users to have an access card to enter the building on evenings and weekends. Use of the evening and weekend law library access benefit now requires that a separate Access Card Application be submitted for each attorney who wishes to use the library during these hours. *The use of this card is for the applicant only, and is not transferable.* Cards will remain valid through December 31 of the year they are issued.

An access card can be obtained by submitting this form and sending an electronic photo (.jpg file format required). Please allow five to ten business days for processing.

Name: _____

Firm: _____

Address: _____

Phone: _____

Email: _____

I certify that the information I have provided is correct and agree to notify the Washington University Law Library immediately if my access card is lost or stolen. I understand that any misuse of the Access Card, including making it available to any other person, could result in revocation of access privileges. I understand that I may be required to present this card along with my LLA Membership card and identification to security while I am in the Law Library.

Signature: _____

For School of Law use only:

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Employment confirmed _____

Approved by _____ Date _____

ID# _____ Expiration Date _____