Washington University Law
CLINICAL EDUCATION PROGRAM

Lawyering Practice
Externship &
Supervised Research

Summer 2018
Professor Amany Hacking
Washington University Law

SUMMER 2018 LAWYERING PRACTICE
EXTERNSHIP/SUPERVISED RESEARCH

REGISTRATION TIMELINE

Tuesday, April 3  Clinical Information Fair
                Summer 2018 LPE/Supervised Research (12:00-1:00 pm)

Tuesday, April 3  Registration opens

INFORMATION LINK
To gather more information for the Summer 2018 Lawyering Practice Externship and Supervised Research, go to the following link. You will notice a form for each. Choose the one for which you would like to apply. Please make sure that you have all the necessary documents to turn in to Tina Parker in the Clinical Education Suite, Room 105.
Information Link: http://law.wustl.edu/clinicaled/pages.aspx?id=6890

LAW CLASSROOM UNITS
Externships credits are "non-Law Classroom Units" (non-LCUs) and count towards the maximum credits a J.D. student can take in non-law classes and law classes without a classroom component (students who graduate with exactly 86 units are limited to 19 non-LCUs). In contrast, law clinics and clinical practicum courses are considered "regularly schedule class sessions at the law school" and do not count toward the maximum non-LCU number.

QUESTIONS:
Email any registration questions to martina.parker@wustl.edu
SUMMER LAWYERING PRACTICE EXTERNSHIP
PRE-REGISTRATION FORM (2018)

Return this form and a copy of your résumé and unofficial transcript to Tina Parker, Clinical Program Administrative Assistant (Rm 105, Phone: 314-935-7238, martina.parker@wustl.edu)

Name: ___________________________ ID#: ________________ Graduation: ____________ (Month/Year)

Phone: ___________________________ Email: ___________________________

For how many credits are you registering? ______ (1-6 credits)

Have you already obtained a placement? ______

If yes, please specify placement, address and supervisory contact information:

________________________________________________________________________

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Please describe below your summer interests and career goals:

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Please attach a copy of your résumé and unofficial transcript to this form.
SUMMER 2018
LAWYERING PRACTICE EXTERNSHIP
FREQUENTLY ASKED QUESTIONS

Q. What is the Lawyering Practice Externship (LPE)?

A. LPE is a course that allows students to earn academic credit through their work at government agencies, not-for-profit organizations, or in-house corporate law offices.

Q. How can I earn credit in the summer LPE course?

A. Secure your own appropriate legal placement either in St. Louis or outside the area and register for the LPE course.

Q. I have already secured an unpaid internship this summer in St. Louis. Can I earn credit for this placement?

A. Yes, possibly. The placement must be with a government, not-for-profit organization, or in-house corporate position (no law firm placements); you cannot receive compensation directly for your work (see below); and you must be supervised by an attorney. Professor Hacking must approve all placements.

Q. I have secured an out-of-town placement. Can I earn credit for this placement?

A. Yes, possibly. As with placements in St. Louis, the placement must be with a government, not-for-profit organization, or in-house corporate position (no law firm placements); you cannot receive compensation directly for your work (see below); and you must be supervised by an attorney. Professor Hacking must approve all placements.
Q. How many academic credits can I earn this summer?

A. 1 – 6 credits, depending on the number of hours you work at your placement. For each credit, you must work at least 52 hours.

Q. How much is tuition for the summer course?

A. The cost is $2,367 per credit hour.

Q. What are the requirements of the course besides working at the placement?

A. There are four other requirements:
   1. An orientation/beginning of semester meeting;
   2. Periodic individual meetings by phone or other electronic means with Professor Hacking;
   3. Reflective journaling/short papers; and
   4. Time recording.

Q. How is the course graded?

A. Credit/no credit

Q. Will participating in the summer LPE clinic affect my chances of being placed in a law clinic or externship during the academic year?

A. No.

Q. Can I register for LPE now and then drop the course if I end up deciding to do something different this summer?

A. Once you have agreed with a placement office that you will work in their office for the summer, you must follow through on your commitment.
Q. Can I get paid or receive the law school's summer stipend and still take the LPE for academic credit?

A. An externship student may receive compensation for work performed if payment comes from a source other than the office where the student will perform the work (i.e., a stipend or grant from a third party).

A student also may be reimbursed by that office for reasonable out-of-pocket expenses related to the externship (i.e., travel, parking).

Q. If a student is attending school on an F-1 Visa and needs Curricular Practical Training (CPT) approval to work this summer, what are the options?

A. A student on an F-1 Visa who is not receiving compensation or only receiving compensation from a source other than the office where the student will be working, should enroll in the LPE course for academic credit. The student will also need to obtain CPT authorization from the University's Office for International Students and Scholars. See instructions here: http://law.wustl.edu/Registrar/pages.aspx?id=10940.

An F-1 Visa student who is receiving compensation from the office where the student will be working should enroll in Supervised Research through the Clinical Education Program using a different form. The student will also need to obtain CPT authorization from the University’s Office for International Students and Scholars. The University’s form can be found here: http://law.wustl.edu/Registrar/pages.aspx?id=2131.

Q. How do I register for the summer LPE course?

A. Fill out the attached registration form and submit it to Tina Parker (Room 105).
SUPERVISED RESEARCH APPROVAL/REGISTRATION

Student Name ___________________________ Date: ______________

Student ID # ____________________________

Topic Title ______________________________

Professor Name __________________________ Credit Hours ___

Max = 3

Complete upper portion of form and obtain Professor's signature. Return form to the Office of Student Life in Room 210. The Registrar will register you for the number of credits indicated on your form.

Faculty Supervisor's Signature __________________________ Date ______________

Associate Dean's Signature __________________________ Date ______________