SUMMER LAWYERING PRACTICE EXTERNSHIP
PRE-REGISTRATION FORM (2017)

Return this form and a copy of your résumé and unofficial transcript to Katie Herr, Clinic Operations Manager (Rm 107, Phone: 314-935-5942, kmherr@wustl.edu)

Name:_________________________________ ID#: __________________ Graduation: ___________
                                                 (Month/Year)

Phone:_________________________________ Email: __________________

For how many credits are you registering? ______ (3-6 credits)

Have you already obtained a placement? ______

If yes, please specify placement, address and supervisory contact information:

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Please describe below your summer interests and career goals:

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Please attach a copy of your résumé and unofficial transcript to this form.
Q. What is the Lawyering Practice Externship (LPE)?

A. LPE is a course that allows students to earn academic credit through their work at government agencies, not-for-profit organizations, or in-house corporate law offices.

Q. How can I earn credit in the summer LPE course?

A. Secure your own appropriate legal placement either in St. Louis or outside the area and register for the LPE course.

Q. I have already secured an unpaid internship this summer in St. Louis. Can I earn credit for this placement?

A. Yes, possibly. The placement must be with a government, not-for-profit organization, or in-house corporate position (no law firm placements); you cannot receive compensation directly for your work (see below); and you must be supervised by an attorney. Professor Hacking must approve all placements.

Q. I have secured an out-of-town placement. Can I earn credit for this placement?

A. Yes, possibly. The placement must be with a government, not-for-profit organization, or in-house corporate position (no law firm placements); you cannot receive compensation directly for your work (see below); and you must be supervised by an attorney. Professor Hacking must approve all placements.
Q. How many credits can I earn this summer?

A. 3 – 6 credits, depending on the number of hours you work at your placement. To earn 3 credits, you must work at least 156 hours; to earn 4 credits you must work at least 208 hours. (Add 52 hours for each additional credit.)

Q. How much is tuition for the summer course?

A. The cost is $2287 per credit hour.

Q. What are the requirements of the course besides working at the placement?

A. There are four other requirements:
   1. An orientation/beginning of semester meeting;
   2. Periodic individual meetings by phone or other electronic means with Professor Hacking;
   3. Reflective journaling/short papers and
   4. Time recording.

Q. How is the course graded?

A. Straight pass/fail (i.e., credit/no credit)

Q. Will participating in the summer LPE clinic affect my chances of being placed in a clinic during the academic year?

A. No.

Q. Can I register for LPE now, and then drop the course if I end up deciding to do something different this summer?
A. Once you have agreed with a placement office that you will work in their office for the summer, you must follow through on your commitment.

Q. Can I get paid or receive the law school’s summer stipend and still take the LPE for academic credit?

A. Yes, an externship student may receive compensation for work performed if payment comes from a source other than the office where the student will perform the work (i.e., a stipend or grant from a third party).

A student also may be reimbursed by that office for seasonable out-of-pocket expenses related to the externship (i.e., travel, parking).

Q. How do I register for the summer LPE course?

A. Fill out the attached registration form and submit it to Katie Herr (Room 107).